

OCT 15 2019

Approved

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Ralph McBroom  
**TODAY'S DATE:** September 26 , 2019

**DEPARTMENT:** Purchasing

**SIGNATURE OF DEPARTMENT HEAD:**

**REQUESTED AGENDA DATE:** October 15, 2019

**SPECIFIC AGENDA WORDING:** Consider approval to declare miscellaneous items as surplus pursuant to LGC 263.152 (a)(1) and place on Rene Bates Auction. IT has removed all data for items with memory.

**PERSON(S) TO PRESENT ITEM:** Ralph McBroom C.P.M.

**SUPPORT MATERIAL:** (See attached)

<b>TIME:</b> 5 min	<b>ACTION ITEM:</b> X
(Anticipated number of minutes needed to discuss item)	<b>WORKSHOP</b>
	<b>CONSENT:</b>
	<b>EXECUTIVE:</b>

**STAFF NOTICE:**

<b>COUNTY ATTORNEY:</b>	<b>IT DEPARTMENT:</b>
<b>AUDITOR:</b>	<b>PURCHASING DEPARTMENT:</b>
<b>PERSONNEL:</b>	<b>PUBLIC WORKS:</b>
<b>BUDGET COORDINATOR:</b>	<b>OTHER:</b>

\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE: \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

Consider to Declare Surplus  
L.G.C. 263. 152 (a) (1)

Asset #	Description	Serial #	Dept.
	2013 5x8 Small deck trailer	4YMUL081DT020734	CSCD
	12 X 16 X 13 Red Barn		CSCD
	2 Drawer lateral filing cabinet		PCT 2
	Firestone size 16.9 x 30 mower tire		PCT 2
	7 Panasonic telephones KX-TS4100		PCT 3
4286	Shredder	310101066	Const 2
13119	Canon Copier	MRZ06855	JP2
	2 Desk hutches		JP2
	3 Bags and 6 Boxes of outdated law books		JP2
	3 Waiting area chairs		JP2
	13 Side arm chairs		JP2
	TV and VCR		JP2
	2 Broken upright vacuums		JP2
	Computer monitor stand with drawers		JP2
	4 Cubicle shelves		JP2
	Executive chair		JP2
	10 Office chairs		JP2
	Lecture stand		JP2
	Whiteboard		JP2
1907	Canon IR Copier	kcc70613	Auditor
	Husqvarna push mower		CSCD
	Troybilt push mower		CSCD
	Stihl grass string edger		CSCD
	2 Metal bow rakes (broken handles)		CSCD
	5 Shovels (broken handle)		CSCD
	2 Pick axe heads (no handle)		CSCD
	2 Loppers (broken handles)		CSCD
	4 Honda grass catcher bags		CSCD
	5 Troybilt grass catcher bags		CSCD
	Misc. tool handle, twist lock handle, bow saw handle and pulley		CSCD
	2 Drawer file cabinet		PCT 3